

TOWN OF MILTON
Meeting Minutes of the Board of Health
Wednesday, January 13, 2016, 6:30 p.m.
Milton Town Office Building, Baker Room

Attending: Anne T. Fidler, Sc.D., Chair
Laura T. Richards, Esq., Secretary
Anthony Compagnone, M.D., Medical Advisor
Caroline A. Kinsella, BSN, RN, Health Director and Public Health Nurse
Jean M. Peterson, Senior Administrative Assistant

1. Citizen Speak

There were no citizens present to address the Board.

2. Administrative Tasks

The Board approved the Minutes from the November 16, 2015 meeting and approved as amended the Minutes from December 14, 2015. Chairman Fidler signed one bill for payment. The Health Director informed the Board that Member Roxanne Musto would be unable to attend the meeting. The Health Director also informed the Board of her mother's illness and stated that she would be taking personal time as a result.

3. Milton Substance Abuse Prevention Coalition Facebook page

The Board deferred discussion about a Milton Substance Abuse Prevention Coalition Facebook page until a future meeting as Coalition member Deborah Milbauer could not be in attendance to offer her input.

4. Discussion of recent Personnel Board and Warrant Committee meetings

Health Director Kinsella informed the Board that she sent previous job descriptions for the nursing position to Town Administrator Annemarie Fagan. She also provided the Board with copies of correspondence, which she has sent to the Personnel Board, explaining the need for a part-time public health nurse for the Health Department. The Health Director discussed with the Board the amount of time that she commits to the various Grants and the impact this commitment has on her dual role of Health Director and Public Health Nurse. The Health Director explained that the aspects of the Grants require much of her time, including her attendance at meetings and conducting stakeholder interviews. Chairman Fidler requested that Ms. Kinsella monitor the time that she spends on the Grants. The Board discussed meeting once again with the Personnel Board, possibly in February, for the purpose of re-emphasizing the Health Department's necessity for a 16-hour/week nurse. Ms. Kinsella also informed the Board that she presented contingent and non-contingent budgets to the Warrant Committee with the 16-hour/week nurse factored into the contingent budget. She also discussed with the Warrant Committee about the UMass Medical reimbursements from the administration of flu vaccine, stating that those funds are deposited into the Revolving Fund.

5. Vote to increase revolving fund to \$30,000 for FY17

The Health Director informed the Board that the Health Department needs to be able to access the money that is in the Revolving account and suggested that the Revolving Fund should therefore be increased to \$30,000. She noted that a reserve fund transfer is a possibility if monies are expended and also that the purchase of a printer was postponed in order to pay Paul Brogna's consulting fees. The Board voted to

increase the revolving Fund to \$30,000 for the funding of health programs and for Paul Brogna's septic consulting fees.

6. Norfolk County Mosquito Control Report

The Health Director distributed the *2015 Report of the Norfolk County Mosquito Control District* to the Board. She informed the Board that she attended a recent informational meeting of the NCMCD which manages issues related to mosquito control. The district includes 25 towns, including Milton.

7. New Business

Chairman Fidler presented a letter from Steve Ward, former President of NEHA, providing information about an internship program for B.U. students. He explained that students would earn a \$500 stipend for their work on an environmental health project and inquired as to whether Milton could benefit from this opportunity. Chairman Fidler asked about the possibility of Health Agent Stephen Bell supervising an intern with an environmental health project. Health Director Kinsella responded stating that there are several hoarding cases and suggested to the Board that the hoarding issue in Milton could be the focus of the environmental health project.

Chairman Fidler informed the Board that John Levy from the Boston University School of Public Health contacted her about overseeing a study involving students from an "Exposure Assessment" class with a project titled "The influence of aviation on air quality in Milton". He asked Chairman Fidler if she would be interested in overseeing this study in which students would develop a study design, collect data, and make a report. Chairman Fidler informed the Board that she would be interested in overseeing this project presented to her by John Levy.

8. Old Business

Substance Abuse Prevention Coalition update: Health Director Kinsella informed the Board that the Substance Abuse Prevention Coalition has received donations of \$7500 from BID Milton Hospital and \$2200 from Milton Women's Club. She suggested that the Board review the Grant budgets at the next meeting. She informed the Board that funds from the Grants should pay for the consulting services of Ms. Stillman and Ms. Milbauer until April and that Ms. Stillman may contact the Copeland Foundation, or perhaps the Susi Fund, to request donations for the Coalition. Chairman Fidler suggested that the consultants limit their time spent working on the Grants due to decreasing funds.

374 Brook Road hoarding case: The Health Director informed the Board that the homeowner, Peter Walsh, was able to fill and remove a third dumpster. Diane Ferrari from the Milton Residents Fund will pay for a fourth dumpster to be delivered to the property during the Spring months.

9. Adjournment:

The meeting adjourned at 7:35 p.m.

Laura T. Richards, Esq.
Secretary